



Ventura County Emergency Medical Services

2220 East Gonzales Road, Suite 200

Oxnard, CA 93036-0619

Telephone: 805-981-5301

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Visit: www.vchca.org/ems

EMT RENEWAL-Currently Certified in Another County

ALL SERVICES ARE BY APPOINTMENT ONLY

- 1. Background Investigation (Fingerprints):** Background investigations are completed via *Live Scan*. A copy of the "Request for Live Scan Services" form signed off by the Live Scan Agency must be submitted with your application. Forms are available under: DOJ Live Scan Instructions
- 2. Convictions:** If you have **EVER** been convicted of any felony or misdemeanor offense in California or in any other state or place, including entering a plea of Nolo Contendere (No Contest), or any conviction which has been expunged (set aside) or record sealed under PC 1203.4. You must bring in the following information to your appointment.
 - Provide a detailed statement that describes the incident, charges(s) date, location, court, sentence served, and probation or parole (if any).
 - You may need to provide court documents (minute order) and Police reports. Contact VCEMS to confirm.
- 3. EMS Application and Eligibility Statement:** Print out and sign both forms for submission.
- 4. EMT State Card:** Must present at time of appointment.
- 5. Continuing Education:** 24 Hour Refresher Course or 24 Hours of instructor based or online coursework; must provide **printed** CE course completion certificate(s). **Course rosters will not be accepted**. Courses under 1 hour **will not** be accepted. Course over 1 hour must be at least 1.50 hours. Approved CE providers are listed on the California EMS Authority's website: [Approved CE Providers](#)
- 6. Skills: EMT Skills Competency Verification Form** must be signed by an **approved skills signer** as defined on the EMSA – SCV (01/17) form. Incomplete forms **will not** be accepted.

NOTE: All EMT applicants certifying/renewing on or after July 1, 2019, shall submit documentation of successful completion of the following training by an approved EMT training program or approved CE provider:

- **The use of a glucometer**
 - **The use and administration of naloxone or other opioid antagonist**
 - **The use and administration of epinephrine by auto-injector**
- 7. CPR Card:** Provide **a printed** copy of a valid CPR Card. Completion of both the cognitive and skills testing from a Professional Rescuer or Healthcare Provider level CPR course which is consistent with the current American Heart Association Guidelines for CPR and Emergency Cardiovascular Care (ECC) are required. Online courses without skills **will not** be accepted.

Examples of CPR cards that will be accepted:

- **American Heart Association – BLS Provider**
 - **American Red Cross –BLS For Healthcare Providers, CPR/AED for Professional Rescuers (CPRO)**
 - **American Safety and Health Institute (ASHI)**
 - **EMS Safety**
 - Ventura County approved Cardiac Arrest Management (CAM)
- 8. ID:** Provide an original of a government issued Driver's License or Identification Card.
 - 9. Out of County Recertification Fee (Fees are subject to change): \$137** - The EMS Agency **only** accepts Visa, MasterCard, or checks (**Cash, American Express, and Discover are not accepted**). Checks should be made payable to VCEMS. This fee does not include the fee for Live Scan.