

**BEHAVIORAL HEALTH ADVISORY BOARD
EXECUTIVE COMMITTEE
MINUTES ■ Monday, March 14, 2016**

<p><u>Board Members Present</u> Janis Gardner, Chair Carol Thomas, 1st Vice Chair Jerry Harris, 2nd Vice Chair Nancy Borchard, Secretary Karyn Bates Larry Hicks Ratan Bhavnani Kay Wilson-Bolton Gane Brooking</p> <p><u>Guests</u> N/A</p>	<p><u>VCBH Staff Present</u> Elaine Crandall, Director Edith Pham, BHAB Assistant Salvador Manzo, Health Equity & Training Manager Luis Tovar, Ethnic Services Manager</p> <p>NEXT MEETING: Monday, April 11, 2016, 1:00 – 3:00 p.m.</p> <p>Ventura County Behavioral Health 1911 Williams Drive, Suite 200, Oxnard</p>
<p>Note: The committee has not yet approved these minutes. There may be additions/deletions or corrections before the minutes are accepted in final form.</p>	

	DISCUSSION/CONCLUSIONS	RECOMMENDATIONS/ ACTIONS	RESPONSIBLE
I.	Call to Order Chair Gardner called the meeting to order at 1:00 p.m.		
II.	Approval of the Agenda Ms. Gardner asked the Committee to review and approve today's agenda.	The agenda was approved as written. M/S/C	
III.	Approval of the Minutes Ms. Gardner asked the committee to review and approve the minutes of the February meeting.	The minutes were approved as written. M/S/C	
IV.	Welcome and Introductions Ms. Gardner welcomed everyone and asked for introductions.		
V.	Chair Announcements A. Ms. Gardner welcomed Ratan Bhavnani to the BHAB. Additionally, Patricia Mowlavi has been appointed to the BHAB; she is the Chief Financial Officer at Gold Coast Health Plan. B. On March 8 th the Board of Supervisors (BOS) approved implementation of Laura's Law in the county. C. On February 23 rd the BOS approved the BHAB Bylaws. Ms. Gardner thanked all BHAB and workgroup members for their hard work on these two projects. D. The NAMI Walk will take place on April 30 th . Everyone is encouraged to participate. E. Carol Thomas will lead a training on April 18 th from noon to 1:00, followed by the BHAB General Meeting. F. In early April several BHAB members will attend a seminar of the California Institute for Behavioral Health Solutions. The focus is on the behavioral health advisory boards in California, their seven roles and how they can work with their respective Behavioral Health Departments. G. In April Ms. Gardner will ask some members to form a nominating committee to prepare a slate of officers who may want to run in June. The slate will be announced in May. This is an incumbent year, but any member can run for any position. In 2017 all current officers will need to change due to term limits. H. Ms. Gardner stated she had been asked by several BHAB members to clarify their role. She asked Director Crandall to contact County Counsel. A discussion took place on the role of the BHAB as outlined in the written opinion of County Counsel: <ul style="list-style-type: none"> • Jerry Harris felt County Counsel's opinion was too restrictive when compared to the Welfare & Institution Code (WIC). 		

	<ul style="list-style-type: none"> • Nancy Borchard felt that the WIC and BHAB Bylaws guide the work of the BHAB, which also needs to work with the VCBH Director. • Ms. Gardner agreed. She noted that the role of the BHAB as outlined in the Bylaws was taken from the WIC, which is open to interpretation. • Kay Wilson-Bolton noted that County Counsel had approved the Bylaws, which include a comprehensive list of the roles of the BHAB. 		
VI.	<p>Board Members Comments and Announcements</p> <p>A. Ratan Bhavnani invited everyone to join the NAMI team at the NAMI Walk.</p> <p>B. Karyn Bates distributed copies of the BHAB Data Notebook Workgroup’s lists of unmet needs and priorities.</p> <p>C. Carol Thomas noted that she plans to give her training at the April 18th meeting in four ten-minute segments and one ten-minute Q&A segment. Ms. Gardner proposed to spread the training over quarterly training sessions.</p> <p>D. Jerry Harris voiced his concern that the Alcohol and Drug reports are one of the last items on the General Meeting agendas.</p> <ul style="list-style-type: none"> • Ms. Gardner reminded the Board that it had previously directed her to put BHAB business first. She proposed to get longer presentations on specific topics related to alcohol and drug on a bi-monthly basis. On the other months, presentations could be made on topics related to mental health. All agreed. <p>E. Karyn Bates noted that on April 11th the Executive meeting will be followed by the Community Leadership Committee (CLC) meeting at 3:00 p.m.</p> <p>F. Ms. Wilson-Bolton stated she was surprised to have read in the newspaper that VCBH chose Seneca to run the Children’s Crisis Stabilization Unit.</p> <ul style="list-style-type: none"> • Ms. Crandall proposed to hold operations meetings to keep BHAB Executive members informed. • Ms. Crandall stated that VCBH is shifting its quality focus from output to outcomes. It is looking at the purpose and terms of each provider’s contract and, when applicable, which MHSA goals it addresses. VCBH will also look at high utilizers and whole person care. 		
VII.	<p>Public Comments</p> <p>None.</p>		
VIII.	<p>New Business</p>		
	<p>A. Children’s Intensive Response Team (CIRT) Ms. Crandall noted that only five counties in California have a mobile crisis team. VCBH has decided to not renew its CIRT contract with Casa Pacifica. Starting in late May, VCBH Crisis Team will respond to crisis calls involving children. VCBH and Casa Pacifica have agreed on a transition plan. A trainer will provide services for two years. Recruitment for new Crisis Team staff is underway.</p> <p>B. Children Crisis Stabilization Unit (CSU) Ms. Crandall noted that only three counties in California have a CSU. Because VCBH has never had one, it has decided to contract with Seneca Family of Services, a highly-regarded provider with seven years of experience. VCBH will be able to track children who are hospitalized, which will allow for prevention work and family outreach.</p> <p>C. BHAB Objectives Workgroup Ms. Gardner stated that most BHAB members have submitted their ideas. She proposed to form a workgroup at the next General Meeting. It will be tasked with prioritizing the objectives and bring the list to the General Board for discussion and adoption. All agreed.</p> <p>D. BHAB brochures Ms. Gardner provided a copy at the BHAB brochure that had been approved by the BHAB in 2015. All agreed to keep the same design and to simply update the information before getting 500 brochures printed.</p>		

	<p>E. June BHAB Executive and General Meetings: date change Ms. Gardner will most likely be out of the country on June 20th. Because the BHAB officers election will take place in June, she is considering moving up the meetings, to June 6th for Executive and June 13th for the General Meeting.</p>		
<p>IX. Old Business</p>	<p>A. Multicultural Equity Workgroup (underserved communities) Salvador Manzo, Health Equity & Training Manager, presented on the VCBH Culture and Equity Advisory Committee, formerly known as the Cultural Competency Workgroup. The purpose of the committee is to support, participate in reviews, provide input, facilitate the coordination and promote accountability in addressing the cultural and linguistic competence of county-operated services and those provided by contract service providers. The vision is to develop strategic actions that lead to the use of evidence-based practices, including community defined practices and emerging or promising practices, to achieve a culturally responsive and equitable mental health system. Ms. Gardner requested that Mr. Manzo present at the General Meeting on March 21st. BHAB members will be able to join the committee in lieu of the former BHAB Equity Workgroup.</p> <p>B. Site Visits Ms. Gardner led a brief discussion on the site visit protocol.</p> <ul style="list-style-type: none"> • Karyn Bates proposed that the committees recommend the sites to be visited, then the full Board can decide which sites will be visited. • Nancy Borchard proposed to have the committees decide which sites should be visited. <p>Ms. Gardner will revise the protocol and distribute it to the BHAB members at the General Meeting on March 21st. She will also ask them to volunteer for the visits.</p> <p>C. BHAB Annual Report Mr. Harris stated that he will start working on the draft report. He proposed to bring the BHAB mission to the full Board for review; Ms. Gardner agreed. He also proposed that each member write a short biography outlining their background.</p>		
<p>X. Committee Members' Comments, Activities, updates, items of interest</p>	<p>A. Proposed Recognition Award for March: Pam Fisher Ms. Gardner stated that Pam Fisher, who now works as the Deputy Director of the Santa Barbara County Department of Alcohol, Drug and Mental Health Services, has not replied to outreach efforts. If she does not contact the BHAB Assistant before the General Meeting agenda is sent out, her award will be put on hold.</p> <p>B. Public Health Presentation at the General Meeting on a Tobacco Initiative Ms. Gardner stated that VCBH and BHAB were approached by Public Health to give a presentation on an initiative to have a non-smoking ordinance in county buildings and properties.</p>		
<p>XI. Adjourn</p>	<p>The meeting adjourned at 2:51 p.m.</p>		

Behavioral Health Advisory Board EXECUTIVE Meeting Attendance 2015-2016

Member	July	Aug	Sept	Oct	Nov	Dec: Dark	Jan	Feb	Mar	Apr	May	June
Janis Gardner Chair	x	x	x	x	x		x	x	x			
Carol Thomas 1 st Vice-Chair		x	x		x		x	x	x			
Jerry Harris 2 nd Vice Chair	x	x	x	x	x		x	x	x			
Nancy Borchard Secretary	x		x	x				x	x			

Karyn Bates	x		x		x		x	x	x			
Ratan Bhavnani									x			
Gane Brooking								x	x			
Larry Hicks	x	x	x		x		x	x	x			
Kay Wilson-Bolton							x	x	x			

Present = x

District 1	Supervisor Bennett
District 2	Supervisor Parks
District 3	Supervisor Long
District 4	Supervisor Foy
District 5	Supervisor Zaragoza